

COMPENSATION BOARD DOCKET #22/08

February 24, 2022

307-22-08: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HENRICO COUNTY	COUNTY MANAGER	<p>At its meeting on November 18, 2021, the Compensation Board approved an extension of the deadline established for providing the legislative approved \$3,000 bonus for Compensation Board funded sworn positions in the Sheriff's office until the end of February, 2022, and requested an update from the County Manager as soon as a local determination had been made.</p> <p>February 23, 2022 – County Manager submits a request for a continued extension of the deadline established by the Compensation Board due to ongoing state budget deliberations that would directly impact any decision made by the County regarding implementation of the bonuses. The County Manager requests a continued extension until after the state budget is adopted.</p>		N/A	The Compensation Board approved an additional extension of the deadline until after the 2022 General Assembly completes action on the "caboose" budget bill for FY2022, and requests an update from the County Manager at that time.

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NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HENRY COUNTY	SHERIFF	<p>February 3, 2021 Officer requests funding for 107 new positions (89 C7, 12 PMED, 2 CK, & 4 Admin) allocated to staff the jail expansion project, effective February 8, 2022. The facility will begin housing inmates on March 25, 2022</p> <p>The superintendent requests funding for the positions beginning February 8, 2022, in accordance with the provisions of Chapter 552, Item 68, Paragraph D, (2021 Special Session I, Acts of Assembly), which provide for funding up to 45 days prior to opening to allow for the employment of staff for training purposes when the opening date is delayed beyond the date of initial funding.</p> <p>Staff notes that funding appropriated for these positions was based upon an original estimated opening date of November 1, 2021.</p>		\$1,209,061.28 FY22 (\$3,571,381.00 annualized)	The Compensation Board approved funding for positions effective February 8, 2022, pursuant to language and funding included in Chapter 552, Item 68, paragraph D, 2021 Special Session I, Acts of Assembly.

307-22-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	SHERIFFS/ SUPERINTENDENTS	February 23, 2022 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.	\$0.00	Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
131	307	Northampton	2/15/2022	Vacancy Savings	Office Expense	\$130,800.67	\$105,825.02
165	307	Rockingham	2/16/2022	Vacancy Savings	Office Expense	\$87,521.04	\$50,000.00
175	307	Southampton	2/15/2022	Vacancy Savings	Temporary	\$141,091.35	\$40,000.00
175	307	Southampton	2/15/2022	Vacancy Savings	Office Expense	\$0.00	\$25,000.00
405	307	Albemarle-Charlottesville Regional Jail	2/15/2022	Vacancy Savings	Temporary	\$160,292.92	\$75,488.46
425	307	Central Virginia Regional Jail	2/10/2022	Vacancy Savings	Office Expense	\$243,426.03	\$196,000.00
440	307	Northern Neck Regional Jail	1/28/2022	Vacancy Savings	Office Expense	\$13,629.45	\$10,838.63
450	307	Rappahannock Security Center	1/31/2022	Vacancy Savings	Temporary	\$472,066.88	\$229,137.45
455	307	Western Tidewater Regional Jail	2/14/2022	Vacancy Savings	Office Expense	\$142,686.91	\$69,863.88
460	307	Pamunkey Regional Jail	2/14/2022	Vacancy Savings	Temporary	\$61,453.91	\$30,876.98
465	307	Riverside Regional Jail	2/22/2022	Vacancy Savings	Office Expense	\$489,795.84	\$489,795.84
470	307	Virginia Peninsula Regional Jail	2/11/2022	Vacancy Savings	Office Expense	\$214,939.52	\$107,096.63
480	307	New River Valley Regional Jail	2/3/2022	Vacancy Savings	Office Expense	\$506,974.31	\$249,933.49
491	307	Southside Regional Jail	2/16/2022	Vacancy Savings	Office Expense	\$119,425.23	\$89,207.86
492	307	Southwest Regional Jail	2/17/2022	Vacancy Savings	Temporary	\$245,303.90	\$116,742.84
493	307	Middle River Regional Jail	1/26/2022	Vacancy Savings	Temporary	\$273,228.41	\$82,524.00
493	307	Middle River Regional Jail	1/26/2022	Vacancy Savings	Temporary	\$0.00	\$53,086.25
494	307	Western Virginia Regional Jail	2/3/2022	Vacancy Savings	Office Expense	\$37,729.14	\$33,488.82
495	307	Meherrin River Regional Jail	2/14/2022	Vacancy Savings	Office Expense	\$464,327.37	\$228,179.76
496	307	RSW Regional Jail	1/24/2022	Vacancy Savings	Office Expense	\$201,219.73	\$101,023.59
710	307	Norfolk City	2/8/2022	Vacancy Savings	Temporary	\$153,748.10	\$153,748.10
760	307	Richmond City	2/3/2022	Vacancy Savings	Temporary	\$1,985,271.59	\$100,000.00
760	307	Richmond City	2/3/2022	Vacancy Savings	Office Expense	\$0.00	\$1,356,593.42
770	307	Roanoke City	2/8/2022	Vacancy Savings	Temporary	\$267,199.21	\$150,000.00
770	307	Roanoke City	2/8/2022	Vacancy Savings	Office Expense	\$0.00	\$21,064.00
Total						\$6,412,131.51	\$4,165,515.02

772-22-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUCHANAN COUNTY	COMMONWEALTH'S ATTORNEY	<p>February 3, 2022 Officer requests to transfer Vacancy Savings in the amount of \$1,598 to equipment to fund the following equipment items.</p> <p>The County of Buchanan agrees to fund the difference between the total cost and the stressed cost of the equipment. The officer states his understanding that equipment must be reimbursed no later than the May reimbursement request.</p>	\$0.00	<p>Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>Equipment purchases must be requested for reimbursement no later than the May 2022 payroll and expense reimbursement request.</p>

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
027	Buchanan	Printer	2	\$249.99	\$499.98	2	\$249.99	\$499.98	\$431.18
027	Buchanan	Scanner	2	\$279.99	\$559.98	2	\$279.99	\$559.98	\$482.93
027	Buchanan	Scanner	2	\$269.99	\$539.98	2	\$269.99	\$539.98	\$465.68
	Total				\$1,598.00			\$1,599.94	\$1379.79

VARIES	COMMONWEALTH'S ATTORNEY	<p>February 17, 2022 Officer requests an exception to the Substitute Prosecutor expense reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board after they accumulated over \$500 in expenses for multiple trips.</p>	\$669.70	Approved as an exception to policy, based upon the specific conditions stated by the officer. The Board approved an increase in the accumulated expense maximum after which requests must be submitted to the Board from \$500 to \$750.
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FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total	Reason
071	772	Giles County	Christian Rehak	4/28 – 12/9/21	Chad Jeffrey Stilley	\$669.70	>\$500 in multiple trips

773-22-08: CIRCUIT COURT CLERKS
NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CITY OF SUFFOLK	CIRCUIT COURT CLERK	<p>February 8, 2022 Officer requests in accordance with §15.2-1606 to reimburse City of Suffolk for Defense Counsel at \$9,113.04.</p> <p>Staff notes that a memo dated July 6, 2021 from the Division of Risk Management states that counsel would not be provided in this case as the Plaintiff was not seeking monetary damages from the Circuit Court Clerk. Pursuant to §15.2-1606, the Judge appointed counsel to defend the Clerk in this matter.</p>	\$9,113.04	The Compensation Board approved reimbursement of expenses incurred in the amount of \$9,113.04 in accordance with §15.2-1606.

771-22-08: COMMISSIONERS OF THE REVENUE
NONE.

774-22-08: TREASURERS
NONE.

OTHER MATTERS

NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #22/07.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, March 31, 2022 at 10:00 a.m. and Thursday, April 28, 2022 at 10:00 a.m.	N/A	Confirmed.
3.	BUDGET HEARING	COMPENSATION BOARD	The annual Compensation Board Budget Hearing is scheduled for Tuesday, April 12, 2022 at 10:00 a.m.	N/A	Noted.
4.	TECHNOLOGY TRUST FUND STATUS	COMPENSATION BOARD	<p>Collections: FY22 collections for July through January totaled \$5,110,852.98, a decrease of 10.5% compared to the same period of collections in FY21.</p> <p>Expenditures: FY22 year-to-date Clerk's expenditures through 2/22/2022, totaled \$2,954,578.27 or 29.6% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections to date, FY22 TTF total collections would be approximately \$8.76 million, a decrease of 12.66% compared to FY21 collections.</p>	N/A	Noted.

CLOSED MEETING
COMPENSATION BOARD DOCKET #22/08
February 24, 2022

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: February 24, 2022
Time: 10:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
Craig Burns, Ex Officio member (absent)
Staci Henshaw, Ex Officio member (present)

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